



**OUNDLE**  
School

# The Oundle School Foundation

Registered charity no. 1075698

## Intention to Donate Shares



Title and Name  House/Year(OOs)

Address

Town  Post code

County  Email

I would like to make a donation towards (please tick one or more boxes as appropriate)

SciTec B (OSCT90) <input type="checkbox"/>	The Sports Masterplan (OSCT116) <input type="checkbox"/>	Life-Changing Bursary Scheme (OSCT101) <input type="checkbox"/>	General Bursary Fund (OSCT8) <input type="checkbox"/>	Unrestricted General Fund (OSCT10) <input type="checkbox"/>
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Should a project be withdrawn for any reason, funds collected for that project will be directed towards the Unrestricted General Fund. Once a project reaches its target, further donations for that project will be directed to the Unrestricted General Fund.

### Details

I intend to donate the following shares:

Company	Class of Share	Number of units	Listing (FTSE 100/250)

My broker's details are as follows:

Contact name  Firm

Address

Email  Telephone

The School's brokers are Redmayne-Bentley LLP, 9 Bond Court, Leeds, LS1 2JZ. Telephone: 0113 243 6941

**Please wait for written confirmation from the Trustees of the Oundle School Foundation that they are willing to accept the shares offered, by way of the below proforma, before instructing your broker.**

**In some circumstances, the Trustees may ask you to sell the shares yourself and then donate the proceeds: in that event, the gift remains eligible for the same Capital Gains Tax reliefs, provided that the proforma is retained as evidence of the Trustees' request. The resulting cash gift to us is then eligible for the Gift Aid Scheme, which will enable you to claim relief from higher and additional rate tax, although the basic rate relief will come directly to the School, augmenting the gift.**

### Return proforma

On behalf of the Trustees of the Oundle School Foundation (registered charity 1075698) I confirm that:

They accept with gratitude the offer of the shares specified, and kindly request that you instruct your broker to effect the transfer at your earliest convenience

They request that you kindly sell the shares and donate the proceeds to the stated purpose, and accept this proforma as evidence, for tax purposes, of their request that you should do so

Signed ..... (Bursar/Deputy Bursar/Director of Development) Date .....

*The Oundle Society acts on behalf of The Corporation of Oundle School (Royal Charter no. RC000396) and is a trading name of The Oundle School Foundation (Registered Charity no. 1075698)*

## **Our Privacy and Data Protection Values**

### **The Oundle Society**

*The Corporation of Oundle School established The Oundle Society to support the School's development objectives, arrange events and activities on behalf of the Old Oundelian Club and to administer donations on behalf of The Oundle School Foundation. The Old Oundelian Club keeps in touch with former pupils and provides events and services to them while The Oundle School Foundation focuses on relationships with potential and existing donors. Paper records are also held.*

### **We are proud of our School, our former pupils and supporters and we want to stay in touch**

*The School and The Oundle Society have a shared interest in and co-ordinated approach to their former pupils and supporters. This statement provides a summary of how The Oundle Society handles and uses the data it collects. A full statement of The Oundle Society Privacy and Data Protection Policy is published on The Oundle Society website and a printed version is also available on request.*

### **Transparency**

*The records are used by The Oundle Society to organise Old Oundelian events and services, to promote the School and for fund-raising purposes. These activities include publications (such as About Oundle, the Old Oundelian Magazine and the Report on Giving), surveys, appeals and the marketing of events and dinners. Communications may be sent by post, telephone or, increasingly, by electronic means. Most records contain education, contact details, and career and other achievements. Contact and relationships with the School and donations are also recorded. In some cases other data are added including but not limited to information about partners, financial and personal data and reference to your areas of interest and potential to support the School.*

### **Security and controlled data-sharing with partners**

*All information is held and transmitted securely and (in addition to disclosure as permitted or required by law) may be disclosed on a considered and confidential basis to officers, Governors, employees and/or staff of The Corporation of Oundle School, The Oundle School Foundation and the Old Oundelian Club and selected third parties who may provide services (such as the printing and publication of The Old Oundelian Magazine) to The Oundle Society. The Oundle Society also facilitates communication between former pupils but will not release personal contact details if you ask us not to do so.*

### **Control**

*You are in control! If you have any queries, wish to restrict data processing or sharing including use for fund-raising or marketing of events or do not want to be contacted by The Oundle Society at all, please inform us at The Oundle Society, The Stables, Cobthorne, West Street, Oundle, Peterborough PE8 4EF. (Minimal information is always retained to make sure we do not contact you again inadvertently.) We keep our privacy and data protection policy under review and any changes we make will be published on our website and made available in printed form on request.*

### **Data Protection legislation and regulations require us to check your preferences about marketing by electronic means (e.g. email and SMS messages)**

*We are committed to respecting your privacy and protecting your personal information. We will not sell or share your information with any third parties for marketing purposes. Please tick here if you do NOT wish to receive electronic communications from The Oundle Society about:*

- Dinners and Events*
- Benefits and Services (e.g. trips, OO merchandise, etc)*
- Appeals*
- Old Oundelian groups, sports and societies*

*If you leave a box blank, until informed otherwise, we will assume that you consent to the receipt of such material electronically. As most of our communications are now sent electronically, if you tick a box, there is a real risk that you might not receive any notification of the excluded activity at all. Please note that some electronic updates about the School, such as About Oundle and the Report on Giving, may still contain references to upcoming events, benefits, services and fund-raising.*

**The Oundle Society, The Stables, Cobthorne, West Street, Oundle, Peterborough PE8 4EF, England.**

Tel: +44 (0)1832 277291

Email: [oundlesociety@oundleschool.org.uk](mailto:oundlesociety@oundleschool.org.uk)